



# Longfellow Property Advisory Task Force (LPATF)

Monday, November 4, 2019  
Port Gardner Room A  
5:00 pm – 6:30 pm

---

## MEETING MINUTES No. 3

The following list represents all the Longfellow Property Advisory Task Force Members. The list is comprised of community members. Everett Public Schools Support Staff assist the committee as needed. Highlighted names were in attendance.

### Task Force Facilitator

**Jim Dugan** (253.278.8105)

### Email Address

[jdugan@parametrix.com](mailto:jdugan@parametrix.com)

### Task Force Chairperson

**Ed Peterson** (253.278.8105)

### Longfellow Property Advisory Task Force Members

**Bob Dobler**

Kristie Dutton

**Michael Finch**

**Julie Frauenholz**

Joe Gaffney

Patrick Hall

**John Hooper**

**Jim Hopkins**

Doug Spee

Angela Steck

**Mike Todd**

Morrie Trautman

**Andrea Tucker**

**Brenda White**

### Everett Public Schools

**Mike Gunn**

**Darcy Walker**

## **Overview**

The Longfellow Property Advisory Task Force was established to investigate, analyze and recommend to the Superintendent during June 2020 potential and preferred future uses of the Longfellow property by the district, other public agencies, non-profit or for-profit groups; and how much of the site would be necessary to support the projected future needs. These recommendations are to identify the preferred disposition of the Longfellow property and adjacent parking lot including but not limited to:

- Whether the Longfellow building, located at 3715 Oakes Avenue in Everett WA adjacent to Memorial Stadium should be historically restored and preserved by the district;
- If a sale or lease is recommended, provide a list of the essential terms and conditions of such an agreement, recommend the minimum compensation that must be received by the district, and recommend the extent to which the non-building portion of the site is not needed by the district (now or in the foreseeable future) and can be offered as part of the lease/sale; and
- Whether the district should dedicate the Longfellow building or create a modest monument as another memorial to the late Henry M. Jackson.

The task force is made up of 15 community members from across the district. The group includes real estate professionals, construction professionals, politicians, attorneys, neighborhood representatives, PTA, city employees, and conservationists.

The task force will be facilitated by Mr. Jim Dugan from Parametrix, Inc. and Mr. Ed Petersen will serve as chairperson.

Mr. Mike Gunn and Mr. Darcy Walker from Everett Public Schools will support the task force work.

The task force is expected to work over the next nine months. The meetings are held monthly on Monday evenings between 5:00 PM and 7:30 PM. The meeting schedule will be published as soon as it is available.

**The task force work is only to recommend to the Superintendent. The Superintendent will tender a recommendation to the Board.**

### **Longfellow Building and Annex-Property Description**

This property is a 101,930 SF (approximately 2.34 acres) site roughly rectangular in shape located on the hillside above the Broadway commercial corridor in south central Everett. It is bounded by Oakes Avenue on the west, Lombard Avenue on the east, 37<sup>th</sup> Street on the north and 38<sup>th</sup> Street on the south. The parcel has excellent access and visibility from Broadway and is contiguous to Memorial Stadium and the district's athletic and transportation facilities. The site is currently used by visitors and users of Memorial Stadium, parking for the athletics and transportation departments, and transportation vehicles.

The Longfellow Building was built as a grade school in 1911 and contains a total of approximately 25,177 square feet of space on three floors. A one-story annex building was added in 1956 for use as a cafeteria and gymnasium for the grade school and contains approximately 7,546 square feet of floor space. These buildings were converted to office use in 1971 and then vacated in 2013 with the opening of the school district's Community Resources Center. They are in very poor overall condition and will require major seismic, interior, exterior, mechanical, electrical, ADA and life safety upgrades in the near-term. Neither of these buildings are listed on the City, State or National Historic Registers. The remainder of the site has been asphalted and is used for parking.

The City of Everett's Comprehensive Plan designates the site under Institutional 2.1 Schools/Churches reflecting decades of ownership and use by the school district. The parcel is zoned R-3 (also includes areas to the north, south and west) by the City. The R-3 designation is a medium-density residential zone, which permits up to 29 units per acre (one unit per 1,500 SF of land) and a 45-foot height limit. This parcel is adjacent to Everett's Broadway Mixed Use (BMU) zone to the east.

## **LPATF Meeting #3 Agenda**

### **Welcome, overview and goals**

#### **Whole Group Discussions**

*Confirm top potential themes for use of Longfellow property*

- Review discussion from meeting #2
- Brainstorm other potential themes
- Open task force discussions

#### **Whole Group Discussions**

*Establish evaluation criteria for potential themes with considerations for the following:*

1. Benefit to Everett Public Schools
2. Benefit to community
3. Compelling need
4. Cost-initial and ongoing
5. Source of funding
6. Compatibility with Memorial Stadium use
7. Parking requirements
8. Practicality/feasibility

#### **Small Group Work**

*Run the top potential themes through the established evaluation criteria to select the top four themes*

#### **Small Group Work**

*Deep dive by small groups into the top four themes*

*Report outs and hand in worksheets*

#### **Next Steps**

#### **Closing**

**Longfellow Property Advisory Task Force Webpage:**

**<https://www.everettsd.org/Page/29703>**

**Next meeting: Monday, January 6, 2019, 5:00pm to 6:30pm at CRC Port Gardner A**

## **Meeting Notes**

### **Welcome**

Mr. Dugan welcomed the group and outlined the goals for the evening's work. The committee had three goals:

- Confirm last meetings notes
- Review and agree upon the evaluation criteria for use of the Longfellow Building
- Confirm top potential uses for further study

### **Evaluation Criteria**

Mr. Dugan asked the committee to work in small groups and further define the scope of the evaluation criteria. The work was to determine the validity of each criterium and agree on the parameter it represented. The committee worked for 15 minutes in small groups and then Mr. Dugan brought them together again to share their work.

1. Benefit to Everett Public Schools  
All groups agreed that this should be the most important consideration for any potential use. Within this criterium the benefits to kids and programs must be considered.
2. Benefit to Community  
This criterium should include the right thing for the tax payers and other stakeholders
3. Compelling Need  
The committee members felt this criterium was vague and that any potential use will need to present a compelling need to justify the recommendation. The group recommended removing this as it is built into the other criteria.
4. Cost  
Key determining factor
5. Source of Funding  
This is part of cost. The use will determine this.
6. Compatibility with Memorial Stadium use  
Expand this to include neighborhood compatibility, business compatibility, transit compatibility
7. Parking requirements  
Any use would require this to be studied
8. Practicality and feasibility  
These criteria should be inherent to the recommendation. It is more of a clarifying question than its own criterium.

Mr. Dugan then asked the group what criteria should be added to the evaluation list. The following were the items brought forward for discussion:

Land Use: What do we need to change based on our recommendation?

Opportunity for Historic Preservation:

- Historic buildings can be an asset to communities
- Adaptive reuse can add character, resonance and charm to a neighborhood
- We don't value historic buildings on the west coast like they do in other parts of the country. We could set an example.
- Historic buildings make Everett someplace that people want to be. This could encourage people to want to come here.
- What about preserving the memorial to Senator Jackson?
- Keep in mind the difference between "restoring" the building to it's original design and historic preservation.

Who Are Stakeholders?

Short versus long-term gain?

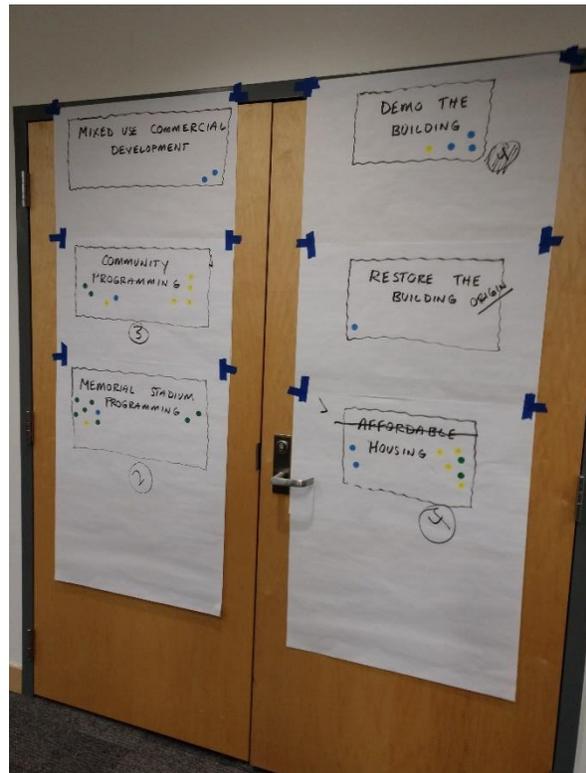
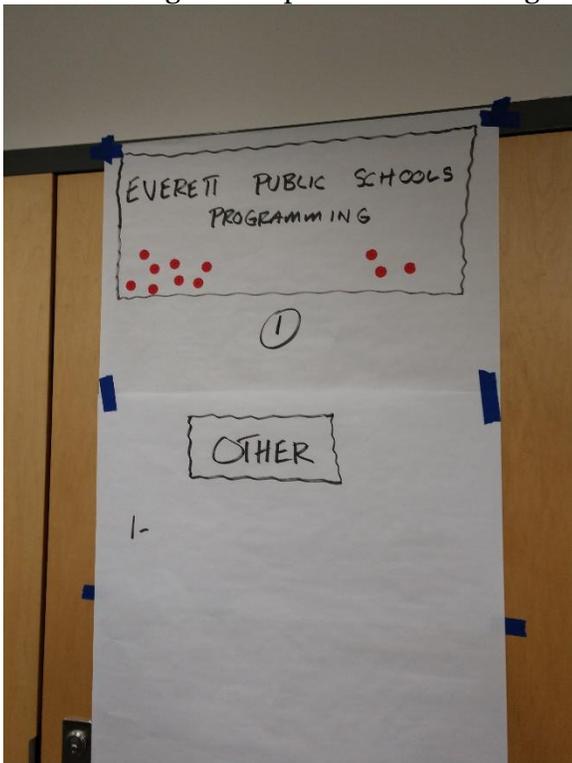
*The Final Agreed Upon List of Evaluation Criteria is:*

1. *Benefit to Everett Public Schools*

2. *Benefit to the Community*
3. *Cost – Initial and Long Term*
4. *Source of Funding*
5. *Compatibility with Memorial Stadium*
6. *Parking Requirements*
7. *Land Use Requirements*
8. *Opportunity for Historic Preservation*
9. *Who are the Stakeholders*
10. *Short and/or Long Term*
11. *Memorial to Jackson*

### **Potential Use**

To focus the committee, Mr. Dugan provided each member with 4 colored dots for voting on potential uses. Each committee member was to place their dots on the uses they wanted to pursue going forward. The following are the photos of the voting.



The top four themes for use have been established as:

1. Everett Public Schools Programming
2. Memorial Stadium Programming
3. Community Programming
4. Housing

### **Closing Comments**

Mr. Dugan stated that at the next meeting in January, the committee would start doing further research on the four themes for use. He thanked everyone for their continued participation, and he wished everyone a safe and happy holiday season. Meeting adjourned just before 7pm.

Notes are as transcribed via live attendance at meeting by Nicole Brown, Parametrix, Inc. Please forward any corrections, additions or deletions to [dknutson@everettsd.org](mailto:dknutson@everettsd.org) . If no comments or corrections are received, these will become the official meeting record.